

SAC Meeting Oct. 29, 2025

Attendees: Mrs. Weniger, Lupe Tupou, Betty Miller, Elsa O'Neal, Scott Tefft, Ashley Hoshihara-Cruz, Laura Boles, Grace Mickles, Jeanene Golden **(Please add anyone I may have missed. I don't recall if there was a sign in sheet prepared)**

Call to order 3:31pm – Mr. Tefft

1. SAC Overview

- a. Purpose of the SAC
  - i. Advise Leadership
  - ii. Foster Communications
  - iii. Facilitate Problem Solving
- b. What topics do SACs address?
  - i. School policies and administrative procedures
  - ii. Instructional programs
  - iii. Allocation of resources
  - iv. Student standards of conducts
  - v. Base-related topics that impact students
- c. What topics do SACs NOT address?
  - i. Personnel practices or policies
  - ii. Compensation
  - iii. Employee grievances
  - iv. Internal management of DoDEA
  - v. Fundraising
- d. Recent PAC Region SAC Successes
  - i. Improved parking lot safety
  - ii. Established procedures to reduce lunch lines
  - iii. Increased ASVAB oppo
- e. DoDEA Council/Committee Relationships
  - i. SAC → Installation Advisory Council → ODAC (District Advisory Council) → Regional Advisory Council → Dependents Education Council/DoDEA HQ/Pacific Theater Council
- f. SAC Composition
  - i. Voting members → parent/guardian/sponsor with student enrolled in the school; DoDEA Employees (FT or permanent PT); DoDEA student (HS SACs only)
  - ii. Non-Voting → Principal, camp commander, etc.
- g. Member Roles & Responsibilities

- i. Attend all meetings
  - ii. Actively participate in discussions
  - iii. Frequently seek input from constituents and keep them informed
  - iv. Remember you represent the school and your community groups
  - v. Attend ODAC meetings (it's rare that SAC or parents attend)
- h. Election of 2025 SAC Officers
  - i. Chairperson – Kristine Weniger
  - ii. Vice Chairperson – Lupe Tupou
  - iii. Secretary – Betty Miller/Elsa O'Neil
  - iv. Parent and Staff Representatives (Can you recall any other parents or staff present?)**
    - 1. Parent Rep –
    - 2. Staff Rep – Laura Boles ?????
    - 3. Discussion on who can serve in these roles (parents vs staff)
- i. SAC Operations
  - i. We follow Roberts' Rules of Order
  - ii. We have established bylaws from DoDEA already
  - iii. Subcommittees can be formed if we have specific things we want to do like food drive, clothing drive, etc
  - iv. End of Year Report submitted to district by July 15<sup>th</sup>
- j. Guidelines for Successful Meetings
  - i. Plan in Advance
  - ii. Follow procedures & Rules
  - iii. Set Schedule & Publicize
- k. Meeting Operations
  - i. 4 meetings per school year at a minimum
  - ii. Meetings are open to the public
  - iii. Publicly announce the meeting and agenda at least 1 week in advance
  - iv. Meetings must be during non-duty hours
  - v. Minutes posted online within 2 weeks (Mr. Ebert posts them)
- l. Meeting Agenda
  - i. Propose Agenda
  - ii. Publicize Agenda (ideally a week in advance so people can plan to attend if a topic is of interest)
- m. Elevating items for consideration if they can't be resolved at SAC → Review with school admin → Approved by SAC → Send to DAC/District Sup

## SAC Meeting Agenda 10.29.25

1. Determine everyone's interest in filling various SAC positions
  - a. See above for 2025 elections
2. Conduct a SAC review/training
  - a. See above - Completed during 10/29/25 meeting
3. Establish meeting dates and times (3:33pm) for future SAC meetings
  - a. Dec. 10, 2025 (ODAC meeting December 3, 2025)
  - b. February 25<sup>th</sup>, 2026 (ODAC meeting March 11, 2025)
  - c. April 29, 2026 (ODAC meeting May 6, 2025)

#### 4. **Agenda Items:**

##### **Updates from Mr. Tefft:**

- a. Mr. Tefft provided an update on new Bechtel construction. Good weather has assisted in us remaining on schedule.
- b. Nov. 12<sup>th</sup> Ocean STEM Day (interactive STEM activities in library throughout the day.)
- c. Comicon Book Character Day tomorrow (parade through cafeteria with Ryukyu students as our audience. )
- d. Week of December 8<sup>th</sup> PTO will have the Holiday School Store

##### **Updates from Camp Director (Ashley Hoshihara-Cruz)**

- a. Trunk or Treat updates- Need Undersecretary of the Navy approval to allow community to have base access. For this year, SOFA members can sign up to 12 people on base. Go to building 4333 to sign up.
- b. Courtney Fest suspended due to government shutdown, Discussion on when to best reschedule, possibly in February, when there's less rain.
- c. Christmas tree lighting on Camp Courtney Dec. 4<sup>th</sup> (conflicts with Bechtel/Ryukyu concerts but could not be avoided.)
- d. Dec. 6<sup>th</sup> Santa helicopter landing by Courtney Beach
- e. There will be prizes at the tree lighting and parade with vehicles. All details will be posted on the Facebook page.
- f. There is now a Volunteer Coordinator available to help with events like school clean-up projects, etc. Student Council, our PUPS Club, etc. can reach out to them if we need assistance.

Motion to adjourn at 4:25pm.