

SAC Meeting
October 9, 2024

Attendees: Jaci Foulke, Chad Lofink, Betty Miller, Elsa O'Neil, Grace Mickles, Scott Tefft,
Brittney Martinez, Sarah Cox

Call to order 3:31pm – Mr. Tefft

1. SAC Overview

- a. Purpose of the SAC
 - i. Advise Leadership
 - ii. Foster Communications
 - iii. Facilitate Problem Solving
- b. What topics do SACs address?
 - i. School policies and administrative procedures
 - ii. Instructional programs
 - iii. Allocation of resources
 - iv. Student standards of conducts
 - v. Base-related topics that impact students
- c. What topics do SACs NOT address?
 - i. Personnel practices or policies
 - ii. Compensation
 - iii. Employee grievances
 - iv. Internal management of DoDEA
 - v. Fundraising
- d. Recent PAC Region SAC Successes
 - i. Improved parking lot safety
 - ii. Established procedures to reduce lunch lines
 - iii. Increased ASVAB oppo
- e. DoDEA Council/Committee Relationships
 - i. SAC → Insallation Advisory Council → ODAC (District Advisory Council) → Regional Advisory Council → Dependents Education Council/DoDEA HQ/Pacific Theater Council
- f. SAC Composition
 - i. Voting members → parent/guardian/sponsor with student enrolled in the school; DoDEA Employees (FT or permanent PT); DoDEA student (HS SACs only)
 - ii. Non-Voting → Principal, camp commander, etc.
- g. Member Roles & Responsibilities
 - i. Attend all meetings

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- ii. Actively participate in discussions
- iii. Frequently seek input from constituents and keep them informed
- iv. Remember you represent the school and your community groups
- v. Attend ODAC meetings (it's rare that SAC or parents attend)
- h. Election of 2024 SAC Officers
 - i. Chairperson – Jaci Foulke
 - ii. Vice Chairperson – Grace Mickles
 - iii. Secretary – Sarah Cox
 - iv. Parent and Staff Representatives
 - 1. Parent Rep – Brittany Martinez/Chad LoFink
 - 2. Staff Rep – Miller/Webster-Stephens/O'Neill
 - 3. Discussion on who can serve in these roles (parents vs staff)
- i. SAC Operations
 - i. We follow Roberts Rules of Order
 - ii. We have established bylaws from DoDEA already
 - iii. Subcommittees can be formed if we have specific things we want to do like food drive, clothing drive, etc
 - iv. End of Year Report submitted to district by July 15th
- j. Guidelines for Successful Meetings
 - i. Plan in Advance
 - ii. Follow procedures & Rules
 - iii. Set Schedule & Publicize
- k. Meeting Operations
 - i. 4 meetings per school year at a minimum
 - ii. Meetings are open to the public
 - iii. Publicly announce the meeting and agenda at least 1 week in advance
 - iv. Meetings must be during non-duty hours
 - v. Minutes posted online within 2 weeks (Mr. Ebert posts them)
- l. Meeting Agenda
 - i. Propose Agenda
 - ii. Publicize Agenda (ideally a week in advance so people can plan to attend if a topic is of interest)
- m. Elevating items for consideration if they can't be resolved at SAC → Review with school admin → Approved by SAC → Send to DAC/District Sup

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SAC Meeting Agenda 10.9.24:

1. Determine everyone's interest in filling various SAC positions
 - a. See above for 2024 elections
2. Conduct a SAC review/training
 - a. See above - Completed during 10/9/24 meeting
3. Establish meeting dates and times (3:33pm) for future SAC meetings
 - a. Nov 13, 2024
 - b. Jan 8, 2025
 - c. March 12, 2025
 - d. May 14, 2025
4. Next month's agenda Ideas
 - a. Ms. Mickels proposed a food drive –the PTO doing one, but we could do it together. We should think about this before Thanksgiving.
 - b. Ms. O'Neill suggested doing a clothing drive, maybe in the spring.
 - c. School lunch account issues and the amount of sugar that's in the lunch – Mr. Tefft can request AEFIS to attend the SAC meetings. AEFIS has some policies that may be difficult to navigate.
 - i. Can we put a limit on how many cookies kids can buy?
 - ii. Admin has come up against a brick wall when they've raised these issues before.
 - iii. Mr. Tefft will see if he can get us the written policy about the lack of nutritional value (especially breakfast), and limits on buying the cookies/popsicles
 - iv. Ms. Miller noted that in Saipa, AEFIS wasn't in charge of the school lunches. Ms. Miller added that there is an issue of inequity where some kids can pay for seconds/thirds + snacks and others can't, which may be a way through which AEFIS current policy can be circumvented.
 - v. Let's table the food issues and we'll see if Mark can come to the next meeting. In the meantime, parents can put limits on their childrens' snack spending via Linq website.
 - d. Buses – are monitors getting the same training/enforcing the rules in the same way
 - i. Nathan Williams is the supervisor of the entire School Transportation Office; he said onboarding new staff includes training on how to manage their bus. There's a process if parents have concerns about bus behavior.

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- ii. Nathan does do investigations and bus monitors have been terminated – all the buses have video; This has also led to monitors being retrained.
- iii. Middle and High School buses don't have monitors; the bus driver will pull over and stop and call PMO.
- iv. Bechtel staff is spending a LOT of time dealing with bus behavior issues daily. Mike Thompson (old superintendent) took away the behavior issues work from STO and gave it to Bechtel a while back but we don't know why. But it's taking a LOT of man hours from Bechtel admin team. Mr. Tefft said he doesn't think this is an issue SAC can address because it's an agency issue.
- e. Training for substitutes – lock down procedures; there's backpacks lining up in the hall so it would be obvious in a lock-down that there are kids in that classroom, even if the shades are down so someone can't see if a room is empty. In the same vein, the best defense per law enforcement is a locked door. Can we reach out to Dr. Lasseter? Can specials teachers put bags INSIDE the rooms because those are the ones that are being outside? We will continue discussion if needed during a future meeting.

Motion to adjourn at 4:25pm.